



**National Alumni Association Convention 2023
Schaumburg, IL | June 1- 4, 2023**

VENDOR AGREEMENT

Vendor Showcase times: Thursday, 10 AM – 8 PM

Friday, 8 AM – 8 PM

Saturday, 8 AM – 8 PM

Please type or print your information below.

Contact Name: _____

Company Name: _____

Address: _____

City, State, Zip: _____

Phone: _____ Fax: _____

Email: _____

Product Description: _____

VENDOR OPTIONS _____ **Quantity** ____ **Table Size** _____

THREE DAY (Thursday, Friday AND Saturday) # Tables ____ @ \$300 each 6-foot, linen and 2 chairs
Personal tables must be paid for at a rate of \$150 per table.

Total Amount Enclosed/Authorized \$ _____

PAYMENT INFORMATION (*payment in full is due no later than May 18, 2023*)

Business or Cashier's Check Enclosed. Payable to *FAMU NAA*; Memo to read **Vendor** or via website @ <https://www.FAMUNAA.org>

Credit Card Options: ____ Visa ____ MasterCard ____ American Express

Credit Card #: _____ Expiration Date: _____

Cardholders Name: _____ Code: _____

Billing Address: _____

Authorized Signature: _____ Date: _____

Please email completed application to Specialprojects@Famunaa.org and send payment to:

**FAMU National Alumni Association National Convention
Attn: Vendor Exhibitor
P.O. Box 7351, Tallahassee, FL 32314**

The FAMU NAA reserves the right to deny promotion or display of merchandise at the convention for any reason deemed necessary. Vendor must provide completed agreement and payment in full no later than May 18, 2023, in order to retain their space(s). All payments are final, and no refunds will be available. In an effort to ensure that the integrity of the university, sororities or fraternities is not compromised, we ask that you enclose your **official vendor license** with your application to sell paraphernalia.